

# Mid-Year Change in Transportation Form

## Lyle Public School



1. This form shall be used when a family is requesting a new bus pick-up and/or drop-off location for their child(ren). Again, only used for a change during the school year.
2. For all Initial transportation requests, the Lyle District Transportation Form should be used.
3. Important Notes:
  - a. Space on our buses is very limited.
  - b. Not all requests may be approved. Families will need to turn in this form as soon as reasonably possible to provide the district time in making the change. District officials will notify families whether the change is approved or not.
  - c. Lyle Public School has the authority to remove a student from our bus routes if we recognize a pattern of a student not using bus transportation. This will especially be authorized when there are other students on a waitlist for district transportation.
  - d. Verbal requests of changes are not authorized. All families must complete this form to request a change.
4. Safety is and always will be our highest priority. Inappropriate student behaviors that violate our district expectations may result in a student losing their bus riding privilege for a significant amount of time. This would require families to transport their children to and from school.
5. Our transportation pick-up and drop-off timelines are very tight. To assist with this, we will only allow one pick-up and one drop-off location. We understand this may inconvenience some families and appreciate your understanding of this.

**\*\* Please print legibly \*\***

Parent/Guardian Name(s): \_\_\_\_\_

Contact Phone Number: \_\_\_\_\_ Alternative Phone Number: \_\_\_\_\_

Name of student \_\_\_\_\_ Grade \_\_\_\_\_

Name of student \_\_\_\_\_ Grade \_\_\_\_\_

Name of student \_\_\_\_\_ Grade \_\_\_\_\_

Name of student \_\_\_\_\_ Grade \_\_\_\_\_

Name of student \_\_\_\_\_ Grade \_\_\_\_\_

Which school district do you reside in? Lyle \_\_\_\_\_ Austin \_\_\_\_\_ Other: \_\_\_\_\_

**New Morning Pickup Location (only one is authorized):**

\_\_\_\_\_

**New Afternoon Drop-off Location (only one is authorized):**

\_\_\_\_\_

District Office Use:

Bus Driver Signature: \_\_\_\_\_ Approval: YES NO

Superintendent (or designee) \_\_\_\_\_ Approval: YES NO

# Bus Expectations

School transportation is a privilege, not a right. Failure to comply with the posted rules on the school bus, as well as any other rules established by the bus driver, may result in suspension from bus services and/or school for a specified period of time. Students will be written up and discipline will follow district policy.

Please see Student Handbook for a more detailed description of our Bus Expectations.

## Rules on the Bus

1. Immediately follow the directions of the driver.
2. Sit in your seat facing forward.
3. Talk quietly and use appropriate language.
4. Keep all parts of your body inside the bus.
5. Keep your arms, legs, and belongings to yourself.
6. No fighting, harassment, intimidation, or horseplay.
7. Do not throw any object.
8. No eating, drinking, or use of alcohol, tobacco, or drugs.
9. Do not bring any weapons or dangerous objects on the school bus.
10. Do not damage the school bus.
11. ONLY assigned kids allowed to ride the bus. Friends will not be allowed to ride home on other buses.

Failure to comply with any of these expectations may result in removal of our bus services. We are limited to the number of students we can transport with many students on a waiting list.